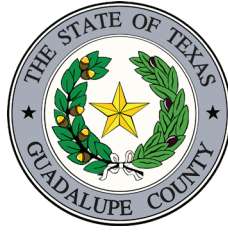


**Job Title: County Engineer**



### **EMPLOYMENT NOTICE**

In compliance with the Guadalupe County Personnel Policy, it is mandatory that all Department Heads post this notice for five (5) working days, beginning September 24, 2021.

### **NOTICE OF TRANSFER**

On behalf of Guadalupe County Judge, Kyle Kutscher, the Human Resources Office will be accepting applications for a full-time, **newly created** position entitled **County Engineer**. The hours are primarily Monday through Friday 8:00 a.m. to 5:00 p.m.

### **REQUIREMENTS / QUALIFICATION:**

To be considered for the position, a person must meet the following criteria:

- Bachelor of Science Degree (or Master Degree) in Civil Engineering
- Licensed Professional Engineer in the State of Texas
- Minimum of ten (ten) years related experience in public works projects
- Computer and related software, plotter, survey equipment, personal computers, spreadsheets, GIS, and CADD software
- Management of large-scale capital projects
- Direct supervisory experience, including diverse groups of subordinates
- Excellent interpersonal skills
- Experience in Flood Plain Management
- Valid Texas Driver's License
- Plan and execute the design of major public works construction projects.
- Knowledge and experience in reviewing plats and public infrastructure / construction plans
- Prepare specifications, estimates, work schedules, plans, maps and reports.
- Knowledge of TxDOT, federal and local regulations as they apply to county projects.
- Establish and maintain effective and positive working relationships with public officials, contractors, and with other county or local governmental departments.
- Read, analyze and interpret technical and general business information, procedures and regulations.
- Excellent leadership and interpersonal skills in dealing with internal and external customers.
- Build excellent working relationships with regulatory agencies and the community.
- Maintain regular and predictable attendance.

**Job Title: County Engineer**

**SALARY:**

An annual salary up to \$175,000; commensurate with experience.

**REQUIRED LICENSES, CERTIFICATIONS OR REGISTRATIONS:**

- Bachelor of Science Degree (or Master Degree) in Civil Engineering
- Professional Engineering (PE) License in the State of Texas
- Valid Texas Driver's License

**ORGANIZATION RELATIONSHIP:**

- Reports directly to – Guadalupe County Judge
- Direct Reports – Yes

**SUPPLEMENTAL INFORMATION:**

A Guadalupe County online, electronic application (resumes alone are not sufficient) must be submitted before the position is closed. The position will remain open until filled. For those applicants requiring reasonable accommodations for the application and/or interview process, please notify a representative of the Human Resources Department by calling **(830) 303-8862**

*Guadalupe County is an Equal Opportunity Employer and complies with the Americans with Disabilities Act, the county will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Guadalupe County does not discriminate on the basis of race, color, national origin, sex, religion, age and handicapped status in employment or the provision of services.*